

## Use the Zoom Integration in your D2L course.

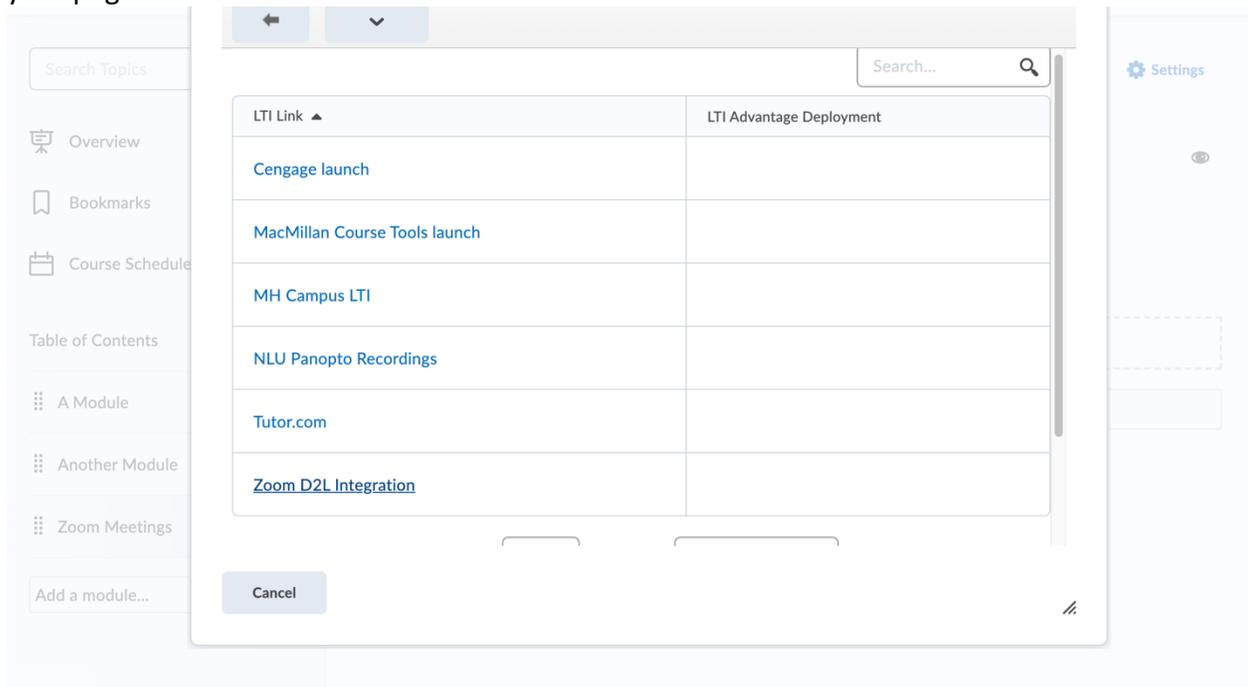
1. In Content, add a module for Zoom meetings.

The screenshot shows the 'Table of Contents' page in a D2L course. On the left sidebar, the 'Zoom Meetings' module is highlighted in the 'Add a module...' search box. The main content area shows a module titled 'A Module' with a dropdown arrow. Below the module title are two buttons: 'Upload / Create' (highlighted in blue) and 'Existing Activities'. Underneath, there are two items listed: 'Module Page' (Web Page) and 'Milestone 1' (Assignment), both with checkmarks to their right. At the top right of the page are 'Print' and 'Settings' icons. Below the module title are buttons for 'Import Course', 'Bulk Edit', and 'Related Tools', along with 'Expand All' and 'Collapse All' options.

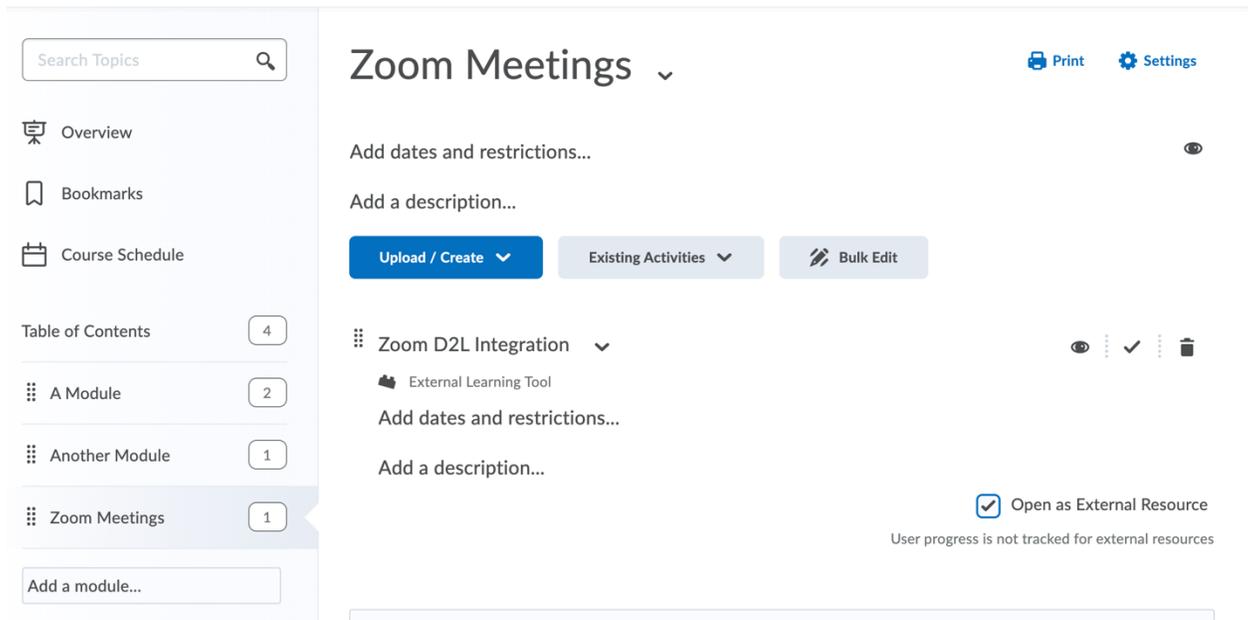
2. In the Zoom meeting module, click "Existing Activities" and choose "External Learning Tools".

The screenshot shows the 'Zoom Meetings' page in a D2L course. The left sidebar shows the 'Zoom Meetings' module selected. The main content area has a title 'Zoom Meetings' and a dropdown arrow. Below the title are fields for 'Add dates and restrictions...' and 'Add a description...'. There are three buttons: 'Upload / Create' (highlighted in blue), 'Existing Activities' (highlighted in blue), and 'Bulk Edit'. Below the buttons is a dashed box labeled 'Add a sub-module...' and a button labeled 'Add a sub-module...'. A dropdown menu is open from the 'Existing Activities' button, listing various activity types: 'Alexander Street Video Quicklink', 'Assignments', 'Chat', 'Checklist', 'Discussions', 'ePortfolio Item', 'External Learning Tools' (highlighted in blue), 'Form Templates', and 'LiveText (Beta)'. At the top right of the page are 'Print' and 'Settings' icons.

3. From the "External Learning Tools" list, choose "Zoom D2L Integration", and refresh your page.



4. Edit properties of your new link, and make it open in a new window.



5. Click your link; it will take you to a new page in Zoom. When ready to schedule a class meeting or a series of them, click "Schedule a New Meeting"

The screenshot shows a web browser window with the URL `applications.zoom.us/tij/rich`. The Zoom logo is at the top left, and the current time zone and language are shown as (GMT-05:00) Central Time (US and Canada), English. A blue button labeled "Schedule a New Meeting" is visible in the top right. Below the navigation tabs, there is a checkbox for "Show course meetings scheduled by me" which is unchecked. A table with columns "Start Time", "Topic", and "Meeting ID" is shown, containing the text "No Data".

6. Fill out the meeting form, choosing the options you need. Note that if you check set up a recurring meeting, the system will assign a Zoom id for that meeting series. Click to save the your work. Click to save your work.

Security

- Passcode  
Only users who have the invite link or passcode can join the meeting
- Waiting room  
Only users admitted by the host can join the meeting
- Only authenticated users can join meetings

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Video

Host  on  off

Participant  on  off

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Audio

Telephone  Computer Audio  Telephone and Computer Audio

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Meeting Options

- Enable join before host
- Mute participants upon entry 🔒
- Record the meeting automatically
- Enable additional data center regions for this meeting

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Advanced Options (Schedule For, Alternative Hosts)

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7. When you return to your course meetings page, you will see the full meeting series you have set up.



Your current Time Zone and Language are (GMT-05:00) Central Time (US and Canada), English [↗](#)

[All My Zoom Meetings/Recordings](#)

[Schedule a New Meeting](#)



**Upcoming Meetings**

Previous Meetings

Personal Meeting Room

Cloud Recordings

[Get Training](#)

Show course meetings scheduled by me

Start Time	Topic	Meeting ID	
Sep 29, 2022 (Recurring) 6:30 PM	<a href="#">Office Hours</a>	954 5271 1199	<a href="#">Start</a> <a href="#">Delete</a>
Oct 6, 2022 (Recurring) 6:30 PM	<a href="#">Office Hours</a>	954 5271 1199	<a href="#">Delete</a>
Oct 13, 2022 (Recurring) 6:30 PM	<a href="#">Office Hours</a>	954 5271 1199	<a href="#">Delete</a>
Oct 20, 2022 (Recurring) 6:30 PM	<a href="#">Office Hours</a>	954 5271 1199	<a href="#">Delete</a>
Oct 27, 2022 (Recurring) 6:30 PM	<a href="#">Office Hours</a>	954 5271 1199	<a href="#">Delete</a>
Nov 3, 2022 (Recurring) 6:30 PM	<a href="#">Office Hours</a>	954 5271 1199	<a href="#">Delete</a>