Changing your Password in Windows 98

Note: Your new password must be at least 5 characters long. A “strong” password is at least 8 characters, and includes a mix of upper/lower case, numeric and special (i.e. # % & <> ?) characters. DO NOT use: any word in a dictionary, especially the names or nicknames of your friends, relatives, pets, street address, city – anything that is easily associated with you.

- Click on Start
  - Settings
  - Control Panel

- Double Click on Passwords
• Click on CHANGE OTHER PASSWORD

![Image of Passwords Properties dialog]

• Select Microsoft Networking
  • Click change

![Image of Select Password dialog]

• Specify Old Password
• Type in New Password
• Confirm New Password

![Image of Change Password dialog]

If you have questions, please contact the helpdesk at ext. 4357 or at helpdesk@nl.edu.